

Adding an Observation cont'd..

sunrise - Add Observation

The screenshot shows a web form for adding an observation. It includes a 'Child' dropdown menu with 'Please select a child' and an 'Add Child' button (arrow 1). A 'Title' text input field (arrow 2). A 'Created' field showing 'Friday 20 December 2013' with time dropdowns for '14' and '42' (arrow 3). A large 'Notes' text area (arrow 4). An 'Add Media' section with a table header 'Filename', 'Size', and 'Status', and buttons 'Add files' and 'Start upload' (arrow 5). A 'Save' button at the bottom (arrow 6).

- 1) **Adding child/children to an observation:** select children you wish to add to the observation, by selecting them from the drop-down list and clicking the "Add Child" button.
- 2) **Add a title to the observation**
- 3) **Set date and time:** this will be set automatically, however you can change this if you need to
- 4) **Add notes about the observation**
- 5) **Upload media such as photos or video:** click on the "Add Files" button to open a file chooser window. Select you file(s), then click the "Start Upload" button to attach them to the observation.
- 6) **Save:** Click the "Save" button to record the observation



Tapestry For Parents on the Web

Where to find Tapestry

The Tapestry application is accessed by pointing a web browser at:

<https://eylj.org>

Login Information

In order to use Tapestry, your setting will have to register a user account for you on their system.

Your username: This will be the email address that your setting has registered you with (can be changed later)

Your password*:

*please change your password to something unique and secure when you log in to Tapestry for the first time.

The Home Screen

Annotations on the Home Screen:

- Preferences**: Points to the 'Edit Preferences' and 'Log Out' links in the top right.
- Log out**: Points to the 'Log Out' link.
- Observations screen**: Points to the 'Obs' tab in the navigation bar.
- List of your children**: Points to the 'Children' tab in the navigation bar.
- Pages with images/videos**: Points to the 'Images' and 'Videos' tabs in the navigation bar.
- Search**: Points to the 'Search' dropdown in the navigation bar.
- List of observations**: Points to the main list of observations on the page.

The Preferences Screen

Annotations on the Preferences Screen:

- List of your children**: Points to the 'Xander Smith' dropdown under 'Connected Children'.
- Opt in/Out of emails**: Points to the checkbox for 'Receive an email when an observation for your child has been added'.
- Change email address**: Points to the 'Current Email Address' field.
- Set new password**: Points to the 'New Password' field.
- Save preferences**: Points to the 'Save' button at the bottom.

Viewing Observations

Annotations on the observation page:

- Navigation tabs**: 'Obs', 'Children', 'Images', 'Videos', 'Search'.
- Observation content**: Includes a video player, a title 'Opening the sandpit', a date 'Oct 30 2013 06:06 PM', and a user 'Steve Edwards'.

To view an observation click on the title of any observation in the obs, images or video tab. You can scroll up and down to view all of the content in the observation.

At the top of the screen you have access to the navigation tabs, and can jump backwards and forwards through observations using the arrows to the right and left side of the screen.

Annotations on the observation page:

- Navigation tabs**: 'Obs', 'Children', 'Images', 'Videos', 'Search'.
- Navigation arrows**: Left and right arrows below the title 'Opening the sandpit'.

Adding an Observation

Annotations on the Home Screen:

- Navigation tabs**: 'Obs', 'Children', 'Images', 'Videos', 'Search'.
- Add Observation button**: A button labeled 'Add Observation' in the bottom right corner.

Click on the "Obs" tab and then on the "Add Observation" button.